Dear Residents:

We are writing to you because we value the health and well-being of all residents and your families. We have been notified there is a confirmed case of COVID-19 (coronavirus) at {{INSERT PROPERTY NAME}}.  In adherence to the HIPPA privacy rule, identities of all who inform us of illness will remain confidential.

As a result of this knowledge, the following additional measures have been taken, including the closure of:

While we are unable to provide details related to this diagnosis, ­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ would like to remind you of the additional precautions as designated by the Centers for Disease Control (CDC) in the event you have been exposed to COVID-19.

The CDC recommends ***if you have possibly been exposed to COVID-19 and develop symptoms; fever, cough, or difficulty breathing, you should contact your healthcare provider for medical advice***.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is working with local, state and national health agencies on prevention and management in the event of an outbreak in our apartment community. Our company follows local, state, and national healthcare expert guidance and recommendations. We are sharing this information for the sake of transparency, so you are aware and can help reduce the spread of infection.  According to the CDC, the best ways to reduce the risk of getting this or any viral infection include:

* Wash your hands often with soap and water for at least 20 seconds
* Avoid touching your eyes, nose, or mouth with unwashed hands
* Avoid close contact with people who are sick
* Clean and disinfect objects and surfaces
* Stay at home away from others if you are sick
* Cover mouth and nose with a tissue when coughing or sneezing, then throw the tissue in the trash and wash your hands
* Do not go into public spaces if you have cold or flu-like symptoms (elevated temperature, fever, cough, shortness of breath).

The World Health Organization (WHO) and Centers for Disease Control (CDC) share continually updating information about COVID-19 at:

* <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>
* <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ takes this health risk very seriously. Because cases of COVID-19 (coronavirus) are confirmed in connection with our apartments, we have immediately notified residents and are taking steps in conjunction with our local health department to ensure our communities are safe for residents and families. Should you have any questions or special concerns, please contact your local healthcare provider.

Sincerely,