

REAL ESTATE ROUND TABLE 5/22/20

- Phased Re-Opening
 - Currently Phase I
 - Real Estate / Rental & Leasing Phase II
 - First week of June, subject to change
- Safety Plan
 - Must be adopted by all businesses, Essential and Non-Essential
 - Templates available on NY Forward website
 - Currently only Phase I industries
 - Expect Templates for other industries shortly prior to phased re-opening
 - Not submitted to NYS (with some exceptions); however, must be on file and ready for inspection on site by Health Department or other agencies.
- Interim Guidance
 - By sector
 - **Must read and affirm** → Affirmation submitted to NYS
 - Divided into three sections:
 - PEOPLE
 - Indoor workforce capped at 50% of maximum capacity, OR, if more required to **safely operate core functions**, additional safety mitigation strategies **must** be used
 - Six feet between workers, unless required core activity (e.g. joint lifting), then face covering or physical barriers
 - Confined spaces → No; or 1 person; or masks + <50% capacity
 - Signage (e.g. directional, distancing, hygiene, what to do if symptoms, etc.)
 - Enclosed spaces → avoid or limit use at reduced capacity
 - Limit use of communal areas, such as bathroom and kitchen
 - Flag when occupied
 - Schedule for staggered use
 - Limit number of people on site and/or arriving/departing at same time
 - Stagger schedules
 - Shifts
 - PLACES
 - Masks
 - Hygiene and cleaning standards
 - Consider providing kits with COVID key and hand sanitizer
 - Sick → send home with instructions to contact their doctor and clean per CDC guidelines; send those in close contact home as well
 - Close proximity judged by distance, time, and exposure
 - Phased re-opening
 - **Communicate**
 - PROCESSES
 - **Must** implement **mandatory** daily health screening
 - Remote or on-site, but prior to intermingling

- Minimum:
 - Symptoms in past 14 days
 - Positive test in past 14 days
 - Close contact with confirmed or suspected case in past 14 days
- May check temperatures
 - PPE (minimum, face mask)/Trained by person identified as familiar with CDC, DOH, and OSHA protocols
- If issue, send home w/instructions to see doctor and contact Health Dept.
 - Symptoms + positive test/no test → 14 days
 - No symptoms + positive test → 14 days
 - Close contact + symptoms → 14 days
 - Close contact + no symptoms → closely monitor, wear mask, maintain distance, hygiene, etc.
- Must inform Health Dept. of positive test by worker on site
- Appt. site safety monitor; comply; monitor screenings; contact person for employees if they have symptoms